

Personal data

(Please print in capital letters)

First name	Last name
Gender <input type="checkbox"/> m <input type="checkbox"/> f <input type="checkbox"/> x	Date of birth
Street and no.	ZIP code and city
Phone	Mobile
Email	Profession
Emergency contact (name and phone number)	
Health insurance	Insurance no.

Legal representative

(Please complete for companion, guardian, parents of children, etc.)

First name	Last name
Institution	
Street and no.	ZIP code and town
Phone/mobile	Email

Consent

I understand that my health data is considered to be sensitive personal data. I am aware of the risks of sharing data via unsecured communication channels (e.g. unauthorized access by third parties).

Treatment-related communication: I give my consent for the professionals treating me to share my medical data within Medvadis and with external specialists and institutions via secured communication channels in order to ensure optimal treatment.

Administrative communication: I agree that information about administrative matters (e.g. changes to appointments) may be sent to the contact addresses provided by me via unencrypted e-mail communication.

Right of withdrawal: This consent is voluntary. I can withdraw it completely or in part in writing at any time with effect for the future.

I have read and understood the detailed information for patients on the following page on data privacy and consent to the above points.

Place, date	Signature
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Appointments that are not canceled at least 24 hours in advance may be charged to your account. Please let us know in good time.

Information for patients on the handling of personal data

We explain below the purpose for which Medvadis AG processes your personal data (including in particular the collection, storing or forwarding of such data). We also provide you with information about your rights under data protection legislation.

Responsibilities

The medical practice is the controller when it comes to the processing of your personal data and your health data, in particular. If you have any questions about data protection or wish to assert your rights under data protection legislation, please contact the staff at the medical practice or your doctor directly.

Collection and purpose of data processing

Your personal data is processed (collected, used and stored) primarily for the purposes of fulfilling the treatment contract and safeguarding our legitimate interests (in particular for the correct invoicing of the services provided). We are also subject to legal retention and reporting obligations.

We collect this data directly in conversation with you, when you provide it to us in other ways or through examinations. In the course of your treatment, we also receive reports and findings from third parties (e.g. laboratories, radiology/MRI, referring physicians) if you have authorized us to do so or if there is a legal basis.

Retention period

Your medical history is stored for 20 years after your last treatment. Following this, it will continue to be stored with your express consent or else securely erased or destroyed.

Transmission of data

We only forward your personal data and in particular your medical data to external third parties if, in the context of your treatment, you have consented to the transmission of your data or such transmission is required by law:

- We normally send your invoice directly to your health insurer. For services charged to the patient, the invoice is sent to you or can be paid at the practice. Payment at the practice is obligatory for patients who are resident abroad or who are insured with a foreign health insurer.
- The Swiss Federal Act on Health Insurance (HIA) stipulates that patients must be sent a copy of their doctor's invoice.
- Data is transmitted for invoicing purposes to your accident, health or disability insurance company in compliance with data protection legislation.
- Data is transmitted to cantonal and national authorities (e.g. cantonal medical service, health departments, etc.) in order to comply with legal reporting obligations.

Withdrawal of consent

You can withdraw your consent in writing at any time. This does not affect the legality of the data processing performed up until you withdraw your consent.

Accessing, inspecting and requesting copies of data

In accordance with the applicable data protection legislation, you have the right to access, inspect and request a copy of your patient data at any time. The information is generally provided free of charge. If the effort involved in providing this information is disproportionate, a reasonable contribution to costs may be required. We will inform you of this in advance.

Rectification of your data

If you find or believe that your personal data is incorrect or incomplete, you can request a rectification. If the accuracy or inaccuracy of your personal data cannot be confirmed, you can request that a notice of dispute be added.